

Constitution of Allesley Green Residents' Association

1. NAME

The name of the Association is Allesley Green Residents' Association. ("The Association")

2. AIMS & OBJECTIVES.

The aims and objectives of the Association are:

- To represent and promote the interests and seek to improve conditions of all residents living in the area as defined in Clause 3.
- To work for improvements to services received by residents living in the area and to the local environment.
- To work either alone or in partnership with other agencies or organisations to achieve our aims. The Association will promote any charitable aim to further the above objectives; and will seek to foster a community spirit.

The Association supports no political party or organisation.

3. MEMBERSHIP

Membership of the Association is open to all persons aged 18 years and over permanently residing in the area. The Area is all residential properties in the following streets:-

Parkhill Lane	Greenland Avenue
Grizebeck Drive	Greenland Court
Harpenden Drive	Juniper Drive
Peregrine Drive	Park Hill Drive
Polperro Drive	Woodridge Avenue
Barnstaple Close	Birch Close
Appledore Drive	Larkfield Way
Cherrywood Grove	Oakford Drive
New Ash Drive	High Beech
Beaumaris Close	Ridge Court

Membership is conditional upon payment of an annual membership fee. Only one fee shall be payable for each residential property.

Each member is entitled to one vote at any General Meeting. 'General meeting' shall in this constitution include Annual General Meeting and Extraordinary General Meeting.

4. EQUAL OPPORTUNITIES STATEMENT

This Association wants to involve everyone in the area and will try to overcome any obstacles to people giving their views or getting involved in meetings and events. The Association will try to make sure that everyone can feel welcome and safe at events organised by the Association. The Association will take positive action to ensure that all members have equal opportunities to attend and take part in the Association and its events.

5. MANAGEMENT COMMITTEE

The Association will be run by a Committee ("The Committee") of members of The Association elected or recruited in accordance with the Constitution. There will be no more than 2 committee members from any one residential property in the area.

The committee will consist of not less than 5 and not more than 7 members. Three committee members will be a quorum.

Committee members will serve for a maximum of three years and may seek re-election. Vacancies will be filled by election at the next General Meeting following the expiration of such three-year term or any vacancy becoming available before the end of such term.

Committee members who fail to attend more than three consecutive committee meetings without giving reasonable apologies may be required by the other members to resign their post.

The Committee has the power to co-opt members with skills and knowledge useful to the Association who can advise and support the Association. Co-opted members of the Committee can take part in, but will have no voting rights, at Committee meetings and shall not hold officer posts or represent the Association at meetings or events.

The Committee will elect officer posts of Chairman, Treasurer and Secretary, all of whom shall be members of the Committee. Treasurer or Secretary may also act as Chairman.

The Committee shall make reasonable attempt to act unanimously but in the event this proves impossible decisions shall be by simple majority of committee members present and voting. In the event of a tied vote the Chairman shall have a second and casting vote.

In the absence of the Chairman at any meeting those members present shall agree a Chairman for the purposes of that meeting.

6. ANNUAL GENERAL MEETING

Once in each calendar year (and no later than at 15 month intervals) the Committee will call an Annual General meeting (AGM). Written notice of the AGM must be given at least seven days in advance to every member and members shall be made aware that they will have the

opportunity to make nominations for election or stand for election themselves and to vote for committee membership at the meeting, when committee memberships are available.

At every AGM:-

- The minutes of the previous AGM will be presented for approval.

The committee will present a report of the Association's activities.

- The Treasurer will present accounts for the year.
- Any proposed amendments to the constitution will be voted on.
- Committee members will be elected where vacancies exist

Nominations for committee membership will be accepted only if the member nominated is present at the Annual General Meeting or has confirmed in writing that they want to stand and must be seconded by another member of the Association.

- If nobody is willing to stand, the committee will decide whether to start procedures to dissolve the Association. Alternatively, the committee may continue in office to attempt to redevelop the Association for up to six months. The committee shall recruit a full committee or formally dissolve the Association within that period. Any new member recruited shall act as a full committee member until the next Annual General Meeting following their appointment and shall stand for formal election at such Annual General Meeting.

7. EXTRAORDINARY GENERAL MEETING

The Committee may, at any time, call an Extraordinary General Meeting of the Association by giving at least 7 days written notice to all members, to consider any matter that the Committee decides should be referred to all members.

An Extraordinary General Meeting of the Association may also be called by 10 or more members requesting this in writing to the secretary stating their reason for wanting one. This shall be in the form of a letter signed by 10 members. The secretary will ensure that the meeting is held within 28 days and that all members are given notice.

8. GENERAL MEETINGS.

The Association will be democratic and open. The committee will hold at least three General Meetings (including the AGM) in each calendar year.

At least three members of the committee shall be present at a General Meeting. All members of the committee should where reasonably practicable be consulted on the dates and venues of meetings.

Minutes will be kept of all meetings of the Association. These minutes will be presented to the next General Meeting for approval. The minutes shall be made available to any member of the Association on request.

All members of the Association will be expected to treat each other with respect and act in a reasonable manner at General Meetings and Association events. The Chairman may require

members to leave if their behaviour is in the opinion of a majority of the committee members present, disruptive or offensive.

9. FINANCE

The committee can raise money on behalf of the Association as they see fit, provided they spend it in accordance with the aims and objectives of the Association.

The treasurer shall keep proper account of the finances of the Association and shall maintain a bank account in the name of the Association. Cheques shall require the signature of the Treasurer plus one other member of the Committee. No signatories shall live in the same household or be members of the same family.

The accounts will be independently checked at least once a year.

The Treasurer shall keep receipts for all money paid out in expenses to committee members for duties carried out on behalf of the Association.

10. ALTERATIONS TO THE CONSTITUTION

This constitution may be amended at a General Meeting. Any proposal to alter the Constitution must be delivered to the Secretary at least 7 days before the meeting. Notice of the proposal to alter the constitution must be included in the Notice of and any publicity for the meeting. Any proposed alteration to the constitution requires a two-thirds majority of members present and voting.

11. DISSOLUTION

The Association may only be dissolved at an Extraordinary General Meeting of members called for that purpose and publicised to members.

A proposal to dissolve the Association will only be carried if agreed by two thirds of the members present or if the Association is unable to form a committee. Any assets remaining after the satisfaction of proper debts and liabilities will be applied towards the charitable benefit of the residents of the area as the Committee may decide.

The Amended Constitution was adopted as the Constitution of the Allesley Green Residents' Association at a General Meeting held on Tuesday 23 October 2018.

Signed Chairman

Signed Secretary

Date: 23 October 2018

This Amended Constitution will be kept on file and made available to members on request of any member to the Secretary.